

City of Kanopolis
March 14, 2023, 5:30 p.m.
Kanopolis City Hall
100 S Kansas
Kanopolis, KS 67454

The council of the City of Kanopolis met in regular session on March 14, 2023, at 5:30 p.m. at the Kanopolis City Hall.

Present: Council members Michelle Schwerdtfeger, Rebekah Tripp, Tom Wilkinson, and Jim Zvolanek.

Presiding: Anthony Hopkins

Citizens: Danielle Hollingsworth, Lucas Barta, Karen Bonar

Approval of minutes: Jim Zvolanek motioned to approve the minutes dated February 14, 2023, and February 21, 2023, special meeting, Michelle Schwerdtfeger 2nd. Motion carried.

Treasurer's report: Michelle Schwerdtfeger motioned to approve the February 2023 Treasurer's report, Jim Zvolanek 2nd. Motion carried.

Mayor Hopkins asked to table the vacancy until April 2023

Old Business:

- Water Project – BG Consultants resubmitted the water tower plans to KDHE. Thaniel Monaco has been in touch with Dave Barber regarding the water tower. If approved, will need to schedule a special meeting for the bid process. Mayor Hopkins asked about keeping the old water tower. The council decided to wait until after the inspection of the old water tower as to whether or not it will be kept. Tom Wilkinson asked if Debbie could get a copy of the submitted plans for the new water tower.
- Abatements
 - 420 S Iowa – Jim Zvolanek & Michelle Schwerdtfeger met with the owner & explained exactly what needs to be completed by June 1, 2023. If not completed, the city will continue with abatement of the property. Debbie to send the letter to the owner by registered mail.
- Resolution 2023-R-05 Resolution authorizing borrowing of funds from the Fireman's Relief Association. Michelle Schwerdtfeger motion to pass Resolution 2023-R-05, Tom Wilkinson 2nd. Motion carried.

New business:

- 2022 Audit with Adams Brown. Danielle Hollingsworth presented the final audit for 2022. She explained that there were no material findings & presented the

financial statement. She noted that there was a monetary increase from last year due to grants, ARPA funding that has not been spent. She explained that bond payments must be sent 30 days prior to the due date & there were no budget violations. She explained the governance letter, that there were no problems. She said that Accounts Payable needs to increase controls, change passwords at least yearly & that all bonuses must be run through payroll. She also mentioned that the Treasurer's report does not match Quickbooks, but changes have been implemented to correct this. Mayor Hopkins signed the letter requested by the Auditors.

- Annual City insurance renewal
 - Lucas Barta of Copeland Insurance Agency presented his quote of \$29,963.00 for annual insurance. Lucas said that he increased the coverage for City hall from \$200,000.00 to \$500,000.00, raised the community center coverage to \$300,000.00 & included the contents of City hall as well. Lucas will need names, dates of birth & driver's license #'s of all firefighters. Debbie to contact Dustin Neuman.
 - Alliance Insurance submitted a quote for \$46,822.00 with a \$ 5,000.00 deductible & \$42,055.00 with a \$10,000.00 deductible.
 - Mayor Hopkins said there will be a special meeting the last week of March to decide which contract the council wants to approve.
- Stacy Hicks requested \$400.00 for the Easter Egg Hunt on April 1, 2023 for the recreation department. Jim Zvolanek motioned to approve \$400.00 for the recreation committee for the Easter Egg Hunt, Tom Wilkinson 2nd. Motion carried.
- Jet Pump Service – Mayor Hopkins said he was approached by John Parrish regarding using a jet pump service to clean the sewer lines. The quote was \$.50 per foot or \$200.00 per hour. Mike Bunch said it would better to use it by the hour instead of by the foot. Mike to check the sewer lines to get an estimate on how much footage we would need to have completed.
- Fort Harker Days – Mayor Hopkins requested the city donate to Fort Harker Days. Because of the growth of the event, the committee has maxed out on funds. Michelle Schwerdtfeger motioned to approve \$3,000.00 donation to Fort Harker Committee, Jim Zvolanek 2nd. Motion carried. Mayor Hopkins asked about fixing the existing water hydrant in the park. Mike asked if they wanted to fix it or replace it with a frost-free hydrant. Mayor Hopkins also asked Mike to install a frost-free hydrant near the bounce houses.

Committee Reports:

- City Employees – Mike Bunch – Nothing to report.
- Municipal Judge – Absent.
- City Properties – Rebekah Tripp – Nothing to report.
- Sewer & Cemetery – Jim Zvolanek – Nothing to report.

- Streets & Alleys – Mayor Hopkins said it is time to think about getting the streets sealed again. Tom Wilkinson said he liked the slurry seal, but it will take time to see how it will last.
- Water – Tom Wilkinson – Nothing to report.
- Mayor – Mayor Hopkins – Mayor Hopkins was approached by Curt Glaser of First Bank Kansas regarding the Water Construction account. Mayor Hopkins asked Debbie to contact Curt regarding this account.
- President of Council – Michelle Schwerdtfeger – Nothing to report.
- City Clerk - Debbie Kralik – Nothing to report.
- Chief of Police – Jeff Weigel – Absent

Payment of Bills: Michelle Schwerdtfeger motioned to pay the bills, Tom Wilkinson 2nd. Motion carried.

Adjournment: Michelle Schwerdtfeger motioned to adjourn the meeting at 6:22 PM, Tom Wilkinson 2nd. Motion carried.

Anthony Hopkins
Jim Zvolanek
Rebekah Tripp
Michelle Schwerdtfeger

ATTEST

Debra S. Stroede-Kralik
City Clerk