**City of Kanopolis**

**May 12, 2020 7:11 p.m.**

**Kanopolis City Hall**

**100 South Kansas Avenue**

**Kanopolis, KS 67454**

**Via Zoom.us**

The council of the City of Kanopolis met in regular session via Zoom.us on May 12, 2020 at 7:00 p.m. via Zoom.us.

Present: Council members Michelle Schwerdtfeger, Greg Tripp, Rebekah Tripp, Pat Perez

Absent: Matt Munoz

Presiding: Mayor Anthony Hopkins

Citizens: Thaniel Monaco, Judy Gebhardt, Unknown person

**Approval of minutes:** Greg Tripp motioned to approve the minutes from April 14, 2020 & the special meeting on April 27, 2020. Michelle Schwerdtfeger 2nd. Motion carried.

**Treasurer’s report:** Michelle Schwerdtfeger motioned to accept the April 30, 2020 treasurer’s report, Pat Perez 2nd. Motion carried.

**Old Business:**

* Water Project
* The water well progress is as far as APAC can go at this time.
* Thaniel Monaco talked with APAC regarding reseeding yards. Mike Bunch to compile a list of addresses that require reseeding.
* Pay request #2 for $99,574.72 is ready. Michelle Schwerdtfeger motioned to approve pay request #2 for $99,574.72, Greg Tripp 2nd. Motion carried.
* Thaniel Monaco said the old well was not abandoned properly. He is currently waiting on KDHE for directions to correct the situation.
* The new building for the well should be completed next week & ship date will then be available. Projected completion date is mid-June.
* Dave Barber told Debbie Kralik that he does not have all the paperwork from the state for the grant from USDA & we will need to have a special meeting when he receives all the documents.
* Jan Andrews asked Debbie Kralik about raising the mill levy & water rates, she feels she is being taxed twice. Mayor Hopkins said the mill levy was raised several years ago because it has not been raised for over 20 years. The water rates are to pay for the loan. Mayor Hopkins asked Debbie Kralik to have Jan Andrews call him & he will explain. Debbie Kralik to contact Jan Andrews.
* Grants for fire station, curb & guttering & sidewalks
* Debbie Kralik said that she did not apply for curb & guttering grant through Dane G Hanson because she thought it would be better to use Dane G Hanson for the Fire Station.
* Council would like to apply for grants for the Fire Station & Curb & Guttering both through Dane G Hanson.
* Abatements
* To date, the properties at S Iowa have made progress. One building has been partially torn down & the other has made improvements on the building.
* The property at N Iowa has no progress made. The owner did contact Debbie Kralik regarding health issues that prevent them from correcting the problems.
* Library Treasurer
* Heather McClendon said that the Library found & is paying their own bond for the Library Treasurer so Shawnka Goode can remain the Library Treasurer.

**New Business:**

* Resolution 2020-R-06 – Adopting & Providing for Standards for Procurement, Bidding & Contract awards.
* Debbie Kralik said that we should have passed this resolution last month for USDA & she missed it.
* Greg Tripp motioned to pass Resolution 2020-R-06, Michelle Schwerdtfeger 2nd. Motion carried.
* Resolution 2020-R-07 GAAP Waiver
* Debbie Kralik said that this resolution is needed for the audit & is completed annually.
* Greg Tripp motioned to pass Resolution 2020-R-07, Rebekah Tripp 2nd. Motion carried.
* World Pest Control
* Debbie Kralik received a call from World Pest Control asking if we wanted them to spray the city buildings again this year. They agreed to charge the same price as last year.
* Greg Tripp motioned to have World Pest Control spray city buildings, Michelle Schwerdtfeger 2nd. Motion carried.
* New Vacuum
* Debbie Kralik said that the current vacuum broke.Approximate cost to replace is between $100.00 & $200.00.
* Greg Tripp motioned to approve buying a new vacuum for up to $175.00, Rebekah Tripp 2nd. Motion carried.
* Application for electric service to new well
* Debbie Kralik received a contract from Rolling Hills for electric service to the new city well. She had Patrick Hoffman look over the contract & he said it was fine to sign.
* Greg Tripp motioned to approve the contract for electric service to the new city well, Michelle Schwerdtfeger 2nd. Motion carried.
* New payment type via UBMAX (utility billing company)
* Debbie Kralik said that she received notice from UBMAX that would allow her to accept credit cards or electronic checks in the officer, over the phone or from their home computers. The cost is $65.00 per year.
* Greg Tripp motioned to allow the new payment via UBMAX for $65.00 per year, Pat Perez 2nd. Motion carried.
* Reopening office
* Debbie Kralik asked if it was possible to reopen the office on Monday, May 18, 2020. The foot traffic is slow & there is enough room to keep social distancing. The Kanopolis Library is also opening on May 18, 2020. Council agreed to open the lobby May 18, 2020.

**Committee Reports:**

* City Employees – Mike Bunch
* Mike Bunch talked with Aaron Burwell about the AB3 purchase that did not have council approval. Aaron had talked to Greg & thought he could order on his own. Aaron will not purchase AB3 without approval from now on.
* Skid steer windshield was damaged & had to be replaced when a tree fell into the windshield.
* Mike Bunch said that the tree pile is getting big. Mayor Hopkins asked if there was any way that we could leave the trash dump open 24 hours. The council agreed to leave it open 24 hours a day unless citizens start dumping trash in there as well.
* Metal dumpster needs to be emptied. Debbie Kralik & Mike Bunch have both called. Acme Metal sets up a date but never comes. Mike Bunch said he talked to Tony Lamia of Slechta Enterprises & he would haul it off for $200.00 & the city would get the money from the sale of the metal. Greg Tripp said BFR Metals would haul it off for $120.00 & the city would get the money from the sale of the metal. Mayor Hopkins to talk to Tony Lamia to confirm his price.
* Rachel Muro called about a tree in the middle of their cemetery plots. Mike Bunch was worried that if they tried to take the whole tree out, it would disturb the graves. It was suggested that the tree be cut down & the stump left so as not to disturb the graves.
* Municipal Judge – Absent.
* City Properties - Absent
* Sewer & Cemetery – Nothing to report.
* Streets & Alleys
* Hi-Plains Sand finished the new streets. The street on 4th street will need a new culvert because it was not wide enough. Greg Tripp will get the culvert & have the maintenance crew replace it. Mayor Hopkins asked how much culverts were & should the city get a couple of extra culverts to keep on hand in case of emergency. Michelle Schwerdtfeger motioned to allow Greg Tripp to purchase 3 more culverts for approximately $600.00, Rebekah Tripp 2nd. Motion carried.
* Mayor Hopkins asked about the chip sealing. Greg Tripp was in contact with Circle C Paving. They want the city to provide a list of streets & will then give a bid on chip sealing. Mayor Hopkins asked to get more than 1 bid to make sure the city is getting competitive bids. Greg Tripp to contact another company for quotes.
* Water – Nothing to report.
* Mayor – Nothing to report.
* President of Council – Nothing to report.
* City Clerk – Nothing to report.
* Chief of Police – Absent.

**Payment of Bills:** Greg Tripp motioned to pay the bills, Michelle Schwerdtfeger 2nd. Motion carried.

**Adjournment:** Greg Tripp motioned to adjourn at 8:02, Michelle Schwerdtfeger 2nd. Motion carried.

Anthony Hopkins

Rebekah Tripp

Michelle Schwerdtfeger

Greg Tripp

Pat Perez

ATTEST

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Debra S. Stroede-Kralik

City Clerk